

MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 7th SEPTEMBER 2011

PRESENT: Councillors P Salisbury, K Crawley, N Brinton, P Claisse, P Howells, K Short, Mrs L Harbour, and Mrs P Docker. Borough/County Councillor Mrs H Timms was also in attendance

Question Time – There were no members of the public present.

**Minute
Number**

11-12/50 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillor D Jones (holiday) Mrs E Johnson (holiday) Borough Councillors D Poole and T Day

No financial interests were declared

11-12/51 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING

The minutes of the meeting held on 20th July 2011 were agreed as a true record and signed by the Chairman.

The minutes of the meeting of the Planning Committee held on 20th August 2011 were agreed as a true record and signed by the Chairman.

11-12/52 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising not elsewhere on the Agenda.

11-12/53 GENERAL CORRESPONDENCE

WALC ANNUAL GENERAL MEETING THURSDAY 27 OCTOBER 2011 7.30PM - The Clerk circulated a letter which had been received from WALC. The Clerk encouraged at least two members of the Parish Council to attend the meeting.

THE DIAMOND JUBILEE AND THE QUEENS AWARD FOR VOLUNTARY SERVICE - The Clerk circulated a letter which had been received from Warwickshire Lieutenancy Office which was duly noted

TRAVELLERS ON BROAD STREET RUGBY CLUB GROUNDS - The Clerk circulated a letter which had been received from Mark Pawsey MP which was duly noted

“AT HOME” RECEPTION- The Clerk circulated a letter which had been received from the Chairman of Warwickshire County Council which was duly noted

11-12/54 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts - The following accounts were submitted for payment: -

D J Lee - Internal Audit - £75.00
P G Salisbury – Light bulbs – 17.21
J Cook - Clerk’s salary and expenses – August - £376.81
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
Staples – Office Sundries - £22.26
Staples – Office Sundries - £18.89
BT – Phone bill - £49.46

The above accounts were signed out of meeting

Clement Keys – External Audit - £480.00
J Cook - Clerk’s salary and expenses – September - £376.81
HM Revenue and Customs – PAYE on Clerk’s salary - £78.20
Philip Cook – Grass cutting - August - £1,176.00
D N Jones – Refund of Licence Fee for The Spinney - £100.00
Zoom – Newsletter - £50.00
Village Hall Committee – Room Hire - £13.00

Financial matters

Annual Return – The Clerk informed the meeting that Clement Keys, the External Auditors had issued an unqualified certificate of compliance in respect of the Annual Return.

11-12/55 REPORTS

Police; Neighbourhood Watch

The Clerk circulated the crime figures which had been received from PCSO Kenneth Wyer which were duly noted.

Borough Councillor’s Report – Borough Councillor Timms reported matters generally.

County Councillor’s Report – County Councillor Timms reported matters generally, with particular reference to Youth Club and Library matters.

WCC Area Committee; Earl Craven Locality Panel – The Chairman informed the meeting that there were no substantive matters to report.

Primary School; Youth Club; Football Clubs, Village Hall, Library – There were no Village Hall or Football Club matters to report. The Chairman informed the meeting of a vacancy for a Community Governor at the Primary

School. Councillor Short reported on meetings in respect of Library and Youth Club provision.

11-12/56 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No planning applications had been received

CORE STRATEGY ADOPTION – The Clerk circulated correspondence which had been received from Rugby Borough Council which was duly noted.
SUPPLEMENTARY PLANNING DOCUMENTS – The Clerk circulated correspondence which had been received from Rugby Borough Council inviting public consultation. The last date for observations is 17 October 2011. The Chairman agreed to look through the documents and arrange for the Clerk to submit any observations, if appropriate.

11-12/57 PARISH PLAN/SHELTERED HOUSING

Councillor Short informed the meeting that the Public Meeting had been arranged for 29th September 2011.

11-12/58 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – A request had been received for the use of the pavilion to hold charity events for Myton Hospice for three days in September and October. IT WAS AGREED THAT the pavilion be made available free of charge. The Chairman reported that the bench in memory of Mr Crane had been installed. Preliminary estimates had been received for ground works and provision of a Skate Park. IT WAS AGREED THAT provided match funding could be obtained, the scheme should proceed. The Chairman agreed to contact Kayne Lynas and Charlie Judge asking them to attend the next Parish Council meeting so that the Parish Council could let them know how the proposed scheme would proceed.

Village Green – The Chairman reported that he had received three quotes for a path around the Village Green. IT WAS AGREED THAT the quotation received from Lee Turner in the sum of £3,925.00, being the lowest of the quotes be accepted provided that the contractor could complete the works before 11th November 2011.

Allotment Gardens – It was reported that there had been problems with rats. IT WAS AGREED THAT the Clerk contact Rodent Warrior.

Remembrance Garden Initiative – There were no further matters to report.

Highway Verges – The Clerk circulated a request to quote for Grass Cutting which had been received from Country Gardens. The Chairman was obtaining quotes for the 2012 season and would make initial contact.

Litter and Dog Litter – The Clerk informed the meeting that he had contacted the Dog Warden to request more frequent spot checks. The problem had not gone away. IT WAS AGREED THAT if the problem persists an item appear in the next Newsletter informing residents that the Parish Council would consider asking Rugby Borough Council to introduce a Bylaw banning dogs from the Recreation Ground. IT WAS AGREED THAT the spare litter bin be re-sited adjacent to the basket ball area once it was extended.

Tree Planting – Councillor Claisse circulated a quote which had been received from Smiths Nurseries. IT WAS AGREED THAT subject to clarification of the quote and obtaining at least one more quote, Councillor Claisse should place an order for replacement trees.

11-12/59 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance – County Councillor Timms informed the meeting that the issue of the unsatisfactory condition of the red tarmac areas on Rugby Road was being dealt with by the relevant officers at Warwickshire County Council. County Councillor Timms informed the meeting that the issue of the overhanging trees obstructing the 30 mph sign on Rugby Road was being dealt with by the relevant officers at Warwickshire County Council. The Chariman reported that the grass at the frontage of Binley Woods Service Station was now being cut. The garage proprietor was removing the signs to allow the grass to be cut on a weekly basis.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – Councillor Howells informed the meeting that there were no substantive matters to report.

Storm and Foul Drainage – The Chairman reported on the present position in respect of un-adopted sewers.

Hedge Maintenance – There were no matters to report.

Bus Services – There were no matters to report.

11-12/60 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

11-12/61 DATE OF NEXT MEETING – The next meeting of the Parish Council is to be held on Wednesday the 19th October 2011.

CHAIRMAN

	Action List		Name	Complete
1	Construction of a partition in the loft at the Sports Pavilion		PS	
2	Invite Kyle Lynas and Charlie Judge to next meeting		PS	
3	Report condition of red tarmac markings on Rugby Road		Clerk	
4	Place order for new path at Village Green		Clerk	
5	Contact County Council – No Parking signs on Highway Verges and provision of bollards with particular reference to available types and sizes		Clerk	
6	Contact Dog Warden to request more spot checks		Clerk	
7	Contact County Council to request new Bus Stop pole on south side of Rugby Road adjacent to Woodlands Road		Clerk	
8	Consider position of placing spare litter bin		PS	
10	Obtain quotes for replacement trees and place order		PC	
11	Report overhanging trees obscuring 30mph signs on Rugby Road		Clerk	
12	Contact County Councillor Timms to request current position in respect of Abbots Walk		Clerk	
13	Reconvene Recreation Ground Working Party and obtain quotes for Notice Boards		PS	
14	Arrange Finance Working Party for October		Clerk	
15	Instruct Rodent Warrior to deal with rat infestation at Allotment Garden if necessary		Clerk	