

**MINUTES OF THE MEETING OF THE COUNCIL HELD AT THE MORRISON ROOM, VILLAGE HALL, BINLEY WOODS on WEDNESDAY 16th MARCH 2011**

PRESENT: Councillors P Salisbury, K Short, N Brinton, D Hodgkinson, D Jones, Mrs L Harbour and Mrs J Feetenby.

**Question Time** – There were no members of the public present.

**Minute  
Number**

**10-11/123 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST**

Apologies for absence were received from Councillors P Claisse (holiday), P Howells (work commitments) Borough/County Councillor H Timms, Borough Councillor T Day, Borough Councillor D Poole and PCSO Matthew Havelock.

No financial interests were declared

**10-11/124 MINUTES OF THE LAST MEETING, DECISIONS TAKEN OUT OF MEETING**

The minutes of the meeting held on 16th February 2011 were agreed as a true record and signed by the Chairman.

The Chairman informed the meeting that the contract for cutting the additional piece of land had been let to P Cook Landscapes Limited. The action of the Chairman was approved.

**10-11/125 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA**

There were no matters arising from the last minutes not elsewhere on the agenda.

**10-11/126 GENERAL CORRESPONDENCE**

**“At home” – Drinks Reception** – The Clerk circulated a letter which had been received from the Chairman of Warwickshire County Council, which was duly noted.

**Parish Council Elections – 5th May 2011** – The Clerk circulated a letter which had been received from Rugby Borough Council, which was duly noted.

**10-11/127 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL**

**Accounts** - The following accounts were submitted for payment: -

Village Hall Committee – Donation -£50.00  
BT – Telephone Bill - £48.66

The above accounts were signed out of meeting

Moppins – Pavilion Caretaker - £390.45  
J Cook - Clerk's salary and expenses – March - £455.01  
Keith Judge – New Notice Board - £1,536.00  
Staples – Office Sundries - £45.55  
E.On – New supply - £739.20  
Smiths Nurseries – Trees - £343.55

**Financial Matters** – The Chairman reported on the new PAYE requirements in respect of the Clerk/Responsible Financial Officer.

### **10-11/128 REPORTS**

**Police** - The Clerk circulated the crime figures which had been received from PCSO Matthew Havelock, which was duly noted.

**Borough Councillor's Report** – In the absence of Borough Councillors there was no report.

**County Councillor's Report** – In the absence of County Councillor Timms there was no report.

**WCC Area Committee; Earl Craven Locality Panel** – The Chairman reported on the meeting held on 10th March 2011 and made particular reference to the proposed Library closure.

**WALC Rugby Area and County Committees** - Councillor Hodkinson informed the meeting that there were no matters to report.

**Primary School; Youth Club; Football Clubs, Village Hall, Library** – Councillor Mrs Feetenby reported that interviews were to be held for the post of Deputy Head Teacher at the Primary School. There were no Football Club or Village Hall matters to report.. The future of the Youth Club and Library was discussed at the meeting of the Earl Craven Community Forum held at the Village Hall on the 10 March 2011.

### **10-11/129 NOTIFICATION OF PLANNING MATTERS**

No planning applications had been received

**10-11/130 PARISH PLAN/NEWSLETTER** – There had been little response for volunteers to become involved in the Parish Plan. Councillor Short handed out the newsletter for distribution to all households by Parish Councillors. Councillor Short informed the meeting that it was proposed to circulate a 2 monthly community leaflet in respect of various organisations within the Village and IT WAS AGREED THAT the Parish Council contribute £50.00 per 2 months to cover printing costs.

### **10-11/131 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE**

**Recreation Ground** – The Chairman reported that 2 baby swings were in need of replacement. IT WAS AGREED THAT an order be placed with Just Outdoor Toys for replacement swings.

**Village Green** – There were no matters to report.

**Allotment Gardens** – Councillor Hodgkinson informed the meeting that there no matters to report.

**Highway Verges** – The problem of cars persistently parked on highway verges had not gone away. IT WAS AGREED THAT the Clerk contact Warwickshire County Council offering to provide bollards for installation by Warwickshire County Council in the worst affected areas. IT WAS FURTHER AGREED THAT the Clerk ask Warwickshire County Council to obtain a price for substantive “No Parking” signs to be erected, again with a view to paying for the signs and asking Warwickshire County Council to install them.

**Litter and Dog Litter** – There were no matters to report.

**Tree Planting** – In the absence of Councillors Claisse there was no report.

#### **10-11/132 HIGHWAYS AND TRANSPORT ISSUES**

**Highway repair and maintenance** – There were no matters to report.

**Bus Services** – The Clerk circulated a letter which had been received from Warwickshire indicating a reduction in Bus Services.

**Pedestrian Rights of Way** – There were no matters to report.

**Street Lighting** – There were no matters to report.

**Storm and Foul Drainage** – Councillors Jones reported investigative work was ongoing and the surveys were yet to be completed.

**Hedge Maintenance** – There were no matters to report.

#### **10-11/133 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED**

The Action List was reviewed and a revised Action List is attached to these minutes.

**10-11/134 DATE OF NEXT MEETING** – The next meeting of the Parish Council is to be held on Thursday the 28th April 2011.

CHAIRMAN

	<b>Action List</b>		<b>Name</b>	<b>Complete</b>
1	Construction of a partition in the loft at the Sports Pavilion		PS	
2	Digest information received from County Councillor Timms on progress on delegation of Highway Lighting responsibilities and write to resident		Clerk	
3	Order 2 new baby swings for the Recreation Ground.		PS	
4	Contact County Council – Parking on Highway Verges		Clerk	
5	Section 106 moneys to be transferred into the general account		Clerk	
6	Contact contractor for remedial works not carried out at Village Green fence		Clerk	
7	Consider position of placing spare litter bin		PS	
8	Obtain quotes for a path at Village Green		DH and PS	
9	Contact contractor to commence highway verge cutting		Clerk	
10	Contact County Councillor Timms to request current position in respect of Abbots Walk		Clerk	
11	Reconvene Recreation Ground Working Party and obtain quotes for Notice Boards		PS	
12	Arrange Finance Working Party for April		Clerk	